

## Associates in Plastic Surgery, Inc.

Dear Patient:

Many changes have recently occurred in the insurance industry. We would like to clarify our role as your Health Care Provider.

- We recognize how difficult it is for the patient to collect from his/her insurance company; therefore, Associates in Plastic Surgery, Inc. provides a service on behalf of their patrons to process all insurance claims, even the most minor claims.
- We understand that your insurance policy is a binding contract between you and your carrier.
- Because of your contract, you are **obligated** to pay any *cost shares, copays, and deductibles* as outlined in your individual policy.
- We comply with all **FEDERAL** and **STATE** laws which define our responsibility to collect balances on your account due Associates in Plastic Surgery, Inc.
- “PARTICIPATION” – If your physicians “participate” with your particular insurance carrier, we will then accept as payment in full the amount allowed by your carrier as long as you have met all *cost shares, copays, and deductibles*.
- “ASSIGNMENT OF BENEFITS” – allow your insurance carrier to pay benefits directly to Associates in Plastic Surgery, Inc.

Thank you for allowing us to provide your care. We hope this information is helpful. Please feel free to contact our Business Office if you have any questions.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Responsible Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date